## Schedule Automatic On/Off

From the Navigation Menu, click Manage Cards. Select the card you wish to schedule automatic on/off for.



On the Edit Card screen, click the toggle button to the right of **Enable Automatic On/Off** to turn it green. Click **+ Add New Schedule Action**.

EDIT CARD	EDIT CARD
Synergy Bank PERSONAL EDITION	Synersy Bank PERSONAL EDITION Checking DEBT ***** *******************************
	Settings
Settings	CARD NAME Checking
CARD NAME Checking	Manage Alerts
/lanage Alerts	> Request Temporary Spending Limit Increase
laquaet Tamporary Spanding Limit Incrases	Security
equest remporary spending Limit increase	Report Lost or Stolen Card
ecurity	
eport Lost or Stolen Card	Travel Notification
	Scheduling
ravel Notification	> Enable Automatic On/Off
cheduling	Set up a schedule to automatically turn this card on and off for specific days and times.
Enable Automatic On/Off	You do not have any scheduled actions
imes.	+ Add New Schedule Action
TURN CARD OFF	
	TURN CARD OFF

On the Add New Schedule Action pop-up, set the status you want to card to have. Set the time and days of the week, you want to card to have that status. Click **Save Schedule**.

	ADD NE	ws	CHEDUL	E ACTION		×
	TATUS TO	E	0			•
SET CARD S	TATUS TO:					
	ON			OFF		
AT THIS TIM	IE:					
	^		^	^		
	11	•	00	PM		
	~		~	~		
ON THESE D	DAYS: M T		w	TF	S	-
	S	AVE		JLE		

To add another schedule action, click + Add New Schedule Action and repeat the steps above.

Actions can be turned on and off using the toggle buttons to the right of their names.



To edit any action, click on the action and make necessary changes on the Add New Schedule Action pop-up. Click **Save Schedule**. To delete the action, click **Delete This Schedule**. Confirm the deletion by clicking **Delete** from the pop-up bar.

ADD NEW SCHEDULE ACTION	×
	<b></b>
SET CARD STATUS TO:	
ON OFF	
AT THIS TIME:	- 1
11 . 00 DM	
11:00 PM	
* * *	
ON THESE DAYS:	
S M T W T F	s
	5
DELETE THIS SCHEDULE	
	-
SAVE SCHEDULE	